



Heybridge Parish Council

Members of the Council are hereby summoned to attend the Parish Council meeting in The Main Hall, Plantation Hall, Colchester Road, Heybridge on **THURSDAY 15th JUNE 2017** at 7:30pm for the purpose of transacting the following business.

Recording of meetings

To note that this meeting may be recorded or filmed and will be capable of repeated viewing or another use by such third parties. It is possible that the recording equipment or cameras will capture your image and this will result in the possibility that your image will become part of the broadcast. This may infringe your human and data protection rights and if you wish to avoid this you should move to the appropriate area of the room. Anyone present intending to record the meeting, or any part thereof, must declare their intention to the Chairman and Clerk before the meeting commences.

Public Participation


This meeting is held in public. To note that under Local Government regulations, only persons registered on the electoral roll are permitted to speak. Visitors will be able to speak within the allotted ten minutes. If several visitors wish to express similar views it is suggested that a spokesperson should speak on behalf of the group. When visitors wishing to speak arrive at the meeting, they should give their names to the Clerk and say that they wish to speak. To avoid arguments and keep the length of meetings to a reasonable level, Councillors will not enter into discussion with visitors during the allocated public participation time. Apart from the initial participation session, the public are not allowed to speak in the meeting.

Laurie Wiebe
Clerk to Heybridge Parish Council


6th June 2017

In order to reduce paper wastage, Members of the Press or Public who would like copies of the appended documents available for the meeting should make prior arrangements with the Clerk at least 2 days before the scheduled meeting.

AGENDA

1.  **Apologies**
 - i) To receive apologies for absence;
 - ii) To approve the reasons for absence.

2. **Chairman's Announcements**

3.  **Minutes**

To receive and confirm the Minutes of the meeting of the Parish Council held on 18th May 2017 (Appendix 1).

To receive the Minutes of the:

 - i) Planning Committee held on 1st June 2017 (Appendix 2.)
 - ii) Events Committee held on 8th June 2017 (to be circulated.)
 - iii) Environment and Resources Committee held on 25th May 2017 (Appendix 3)


4. **Update from previous meeting**


Minute 17/19 – It was resolved Cllr Young would draft comments to be submitted to DCLG on the public consultation on running free.

5. To receive member's declarations of Discloseable Pecuniary Interests, Other Registerable Pecuniary Interests, Registerable Non-Pecuniary Interests on items on the agenda. To note any dispensations granted. (Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.)

6. Public participation session with respect to items on the agenda and other matters that are of mutual interest.

7. To receive reports from:
 - a) **District Councillors**
 - i. To note there was a District Councillor Liaison Meeting held on 26 May 2017;
 - ii. The next Liaison Meeting will be held on 30 June 2017;
 - b) **Police and any other emergency services, if present.**

8.  **Consultations and Policies**
 - i) To consider submitting comments to MDC on the public consultation Maldon District Design Guide – deadline 30 June 2017 (Appendix 4.)

9.  **Appointments**
 - i) To appoint a bank reconciliation verifier;
 - ii) To appoint a substitute Member onto Personnel Committee;
 - iii) To appoint a Member for Basin Matters;
 - iv) To reconsider and appoint Members onto the Neighbourhood Plan Working Group;
 - v) To appoint a Member for Health Matters;

- vi) To consider appointing a Member as Heybridge Residents Association liaison representative;
- vii) To consider forming an IT working group of 4 Members who are familiar with IT.

10. 

Financial Matters

- a) To receive and consider the schedule of payments including invoices and accounts for payment dated 1 June and 15 June 2017 (to be circulated at the meeting);
- b) To receive an updated statement of accounts (to be circulated at the meeting);
- c) To receive the bank reconciliation for May 2017 (to be circulated);
- d) To consider the donation requests for:-
 - i. Heybridge Social Football Club - £300 (Appendix 5)
 - ii. Heybridge Residents Association – use of Meeting Room for 2 hours once a month for 12 months
 - iii. Norah’s Wednesday Drop-in Centre – weekly morning use of Main Hall for three months (Appendix 6.)

11. 

Planning Application

To consider submitting comments to Maldon District Council on the following application:

Application No: OUT/MAL/17/00565

Proposal: Outline planning permission for the proposed demolition of all buildings and structures and the erection of 5 No. residential units.

Location: Land South of Slough Lodge, Scraley Road, Heybridge

12. 

Town Status

To consider adopting Town Council status.

13. 

Maldon and Blackwater Coastal Community Team (Cllr Edwards and Cllr Prof Schnurr)

- i) To receive the minutes from the latest meeting (Appendix 7);
- ii) To approve the final artwork for the Heybridge Basin Saltmarsh Hub (Appendix 8).

14. **Training**

To approve any training requirements (Members receive weekly e-mails of training opportunities available.)

Cllr Young requested to attend Chairman’s Day 3.

15. **Future meetings**

The next meeting of the Environment and Resources Committee of the Parish Council will be held on Thursday 22nd June 2017 at 7.30pm.

The next meeting of the Planning Committee of the Parish Council will be held on Thursday 6th July 2017 at 7.30pm.

The next meeting of the Events Committee of the Parish Council will be held on Thursday 13th July 2017 at 7.30pm.

The next meeting of the Parish Council will be held on Thursday 20th July 2017 at 7.30pm.

CLOSE OF MEETING

Items for next full Council agenda

Members are invited to suggest items to be considered at the next full Council meeting (nonbinding.)